

# Draper Elementary SCC meeting

## DRAFT MINUTES

September 15, 2025

Attendees:

- |   |  |
|---|--|
| <input type="checkbox"/> Alivia Fairchild (chair)             | <input checked="" type="checkbox"/> Deanna Wiebe       |
| <input checked="" type="checkbox"/> Brian Dorich (vice chair) | <input checked="" type="checkbox"/> Arlene Hymas (PTA) |
| <input checked="" type="checkbox"/> Kaydee McMahon            | <input checked="" type="checkbox"/> Kristin Bentley    |
| <input checked="" type="checkbox"/> Becky Dixon               | <input checked="" type="checkbox"/> Ronnie Mulqueen    |
| <input checked="" type="checkbox"/> Elycia Bechard            | <input checked="" type="checkbox"/> Kano Takahashi     |

### Welcome

Brian started the meeting. Alivia is on maternity leave. Prospective members were in attendance. Emily, an intern administrator in training, was in attendance as a guest.

### SCC Membership Roster Update

- The council confirmed three new members: Arlene, Kristen, and Kano.
- Applications were distributed to all new members and to third-year returning members for renewal.
- **Motion:** Brian formally moved to admit the new members to the council.
- **Second:** Elycia seconded the motion.
- **Outcome:** The motion passed unanimously, and the new members were officially admitted.

### SCC trainings

- Principal Mulqueen reviewed the remaining SCC training dates: October 1st and 2nd, 9 am and 6 pm.

### Schedule Meeting dates

The SCC meetings are held on the 2nd Monday of the month in the library at 4:00 PM. Dates this year include:

- Oct 13, 2025
- Nov10, 2025

- Dec 8, 2025
- Jan 12, 2026
- Feb 9, 2026
- March 9, 2026
- April 13, 2026
- May 11, 2026

## Safety Plan/Digital Citizenship updates

- Principal Mulkeen provided an overview of the SCC's 2024-2025 concerns and resolutions report to the board.
- The council reviewed potential concerns to include in the upcoming 2025–2026 report.
  - **Safety and Facilities Updates**  
The principal shared that the school has installed new door locks and upgraded the PA system. To improve security, magnets and propped doors are no longer permitted on exterior doors. Staff members regularly check door security throughout the day.
  - **Bell System Functionality**  
Becky inquired whether the bell system is functioning in all classrooms. The principal noted that the system is experiencing technical issues and is being adjusted frequently. Monthly drills will be conducted using the system to ensure reliability.
  - **Student Exit Timing**  
Becky observed students exiting the building at varying times and suggested implementing a rule that students may not exit the school until the designated time. She noted this may be a training issue that could be addressed internally.
  - **Crosswalk and Traffic Safety**  
Brian asked about the status of a new crosswalk for the residential development across the street. The principal will follow up with the city, which previously indicated plans for a crosswalk and crossing guard.
- Additional traffic-related concerns were raised:
  - Whether the 20 MPH speed limit from Manfield Way could be extended to continue in front of the school.
  - Whether a speed limit sign is currently posted near the school.
- **Parent Drop-Off Arrows**  
The council discussed the direction of the arrows in the parent drop-off area. The principal explained that the parking lot was repaved over the summer while staff were off-site. As a result, the arrows were repainted in their original direction and cannot be changed in the near future.
- **Digital Citizenship**
  - The council discussed current digital safety practices, including notifications sent to parents when a student attempts to access blocked content. ChatGPT is currently restricted at the elementary level.

- Teachers use Apple Classroom and LanSchool to monitor student activity on devices and online platforms.
- Mandarin Matrix is currently unavailable due to ongoing legal interactions with the Utah State Board of Education (USBE).
- Brian asked about the SCC vote from last year regarding digital safety and protocol.  
Principal Mulqueen explained that a committee oversaw the project and confirmed that opting in remains the current protocol.
- The council reviewed the school's Digital Citizenship Plan.

## Emergency protocol

- SCC members received copies of the district Safety Response Protocol.
- No questions or concerns were raised during this portion of the meeting.

## Safe Walk Route

- The council reviewed the current Safe Walking Route.
- Final submission is due October 31st.
- The council will revisit the Safety Plan next week after additional ideas are brought forward.
- The council expressed interest in adding a 20 MPH speed limit to the road directly in front of the school.

## Budgets

- The council noted a yearly budget increase, including an expanded BTS scholarship totaling a little over \$20,000.
- Becky asked about the use of training funds approved for last year. Two teachers utilized the funds and shared their learning with the school.
- Due to time constraints, further budget discussion was postponed to the next meeting.

## Landtrust/TSSP plans

Principal Mulqueen distributed folders to all SCC members containing:

- Overview of the School LAND Trust Program and eligible funding uses
- Copy of the Safety Response Protocol
- MTSS Framework
- District flyer: *How to Connect With Us*
- Flyer on Student Wellness Services
- Canyons School District Tenets

The council reviewed the council's Bylaws:

- **Motion:** Brian moved for Kaydee to remain the note taker for the 2025–2026 school year
- **Second:** Principal Mulqueen
- **Outcome: Motion passed unanimously**
- **Motion:** Brian moved to approve the bylaws
- **Second:** Arlene
- **Outcome: Motion passed unanimously**

The council reviewed the **Rules of Order and recent updates:**

- **Motion:** Brian moved to approve
- **Second:** Elycia
- **Outcome: Motion passed unanimously**

## Enrollment

- Current enrollment numbers are down.
- The school has 29 teachers.
- The largest exiting group is 5th grade.

## Adjournment

- **Motion:** Brian moved to adjourn the meeting
- **Second:** Becky
- **Outcome: Meeting was adjourned at 5:09 PM**