

**DRAFT Draper Elementary School SCC Minutes
04/08/2024**

SCC Members

Parent Members

Janene Day (Chair)
Angie Stallings
Megan Litster (Notetaker)
Nancy Nichols
Morgan Taylor
Brian Dorich
Becky Dixon
Alivia Fairchild - Absent

Staff Members

Ronnie Mulqueen (Principal)
Tawna Glover (Teacher) (Vice Chair)
Raye Ann Blauer (Teacher)
Suzanne Mackey (Teacher)

Meeting Agenda:

1. Welcome Janene
2. Approve Previous Meeting Minutes Janene
 - a. https://docs.google.com/document/d/1sqEXHrpINFY9XSAkBo30C_i6D7XYjn6pO_jl7dICMAP0/edit?usp=sharing
 - b. Morgan proposed to approve the minutes. It was seconded by Megan. The minutes were unanimously approved by those present (Brian was not present for minutes approval).
3. TSSP & Land Trust Ronnie
 - a. Ronnie has submitted the plans and she is waiting for district/state approval.

Discussion Items:

1. Enrollment and Staffing Ronnie
 - a. We have been given 29.5 FTE (classroom teachers) based off of our enrollment. She is waiting to see kindergarten enrollment numbers and waiting to hire for the .5 FTE. She is hoping to hire a math interventionist for 4th/5th grade students. If not, they can hire 3 aides.
 - b. They have hired a 4th grade teacher that is coming through the internship program from Midway. There is a job transfer for 5th grade.
 - c. Becky clarified that there are 29 teachers this year.
 - d. The only permits that Ronnie is accepting right now is Kindergarten. The other grades she is putting on a waitlist for now. Janene asked the cut off for accepting permits. Ronnie said it is up to her to make a decision so she can wait to see what numbers look like at the end of the summer.
 - e. Becky asked if there had been any updates about the housing going in next to the school. Ronnie talked to the mayor. There will be 90 single homes. They are only doing ½ at first. Nancy asked about the construction that shut down the road to one lane during spring break. Ronnie said that Fano has talked to them and asked them to please work around school hours.

2. Elementary Schedule Adjustments Ronnie
 - a. Ronnie reiterated they are voting and approving a new bell schedule. It will be pushed back 10 minutes. They have a meeting on Thursday to discuss. We meet the state requirements with or without the 10 minutes. The board will make a final determination. Ronnie said they have made a master schedule for either option.
 - b. Angie asked for clarification on how the schedule affects the students. They go from four 30 minute brain booster sessions to four 45 minute brain booster sessions each week.
 - c. Becky asked if it would mean that the teachers are gone less for training. Ronnie said not necessarily.
 - d. Brian asked if we will have additional help for recesses. We were given an additional 22 hours to hire a 3rd person. There will always be two aides out there and sometimes three.
 - e. Angie asked if we have discussed one of the recess aides leading a structured activity. Ronnie said we have a few programs now. They are going to work more coordinating with the playworks coach. It will be more standardized since lunch recess and grade level recess will be the same aides/equipment. We also have Junior Coaches and will continue with that program. Ronnie said they will also be working to change perceptions of students so that they know where the aides are and how to seek help. Ronnie reiterated we have processes and procedures now, but will continue to retrain and reteach.
 - f. Angie brought up a boche ball set up that they have at Copperview Elementary. Angie wondered if in the future we could look at using donations or funds for something like it.
 - g. Angie asked if we could have a structured set up for volunteers for recess. Ronnie said they could have them come and do the game of the month. It was suggested to do a sign up similar to how parents sign up to come in and do reading.
3. Learning Environment Form Ronnie
 - a. You should receive a parent square about this form.
4. Back to School Night 2024 Ronnie
 - a. A questionnaire has been sent out to see if parents want a back to school night before or after school starts and to see if parents want an open house or a scheduled back to school night.
5. STEAM Parent Night 04/30 6-8pm Janene
 - a. Tracy has sent an advertisement through parent square.
 - b. Rachel Butterfield, art teacher, will be pushing it with the booster classes.
 - c. SCC volunteers should come at 5pm
 - d. Ronnie reiterated that it has be on a Tuesday night because that is the dedicated night for Elementary.
 - e. Janene will send reminders with assignments.

It is now time to start thinking about if you would like to return next year.

Minutes approved 5/13/2024

Janene Day (Chair) - Maybe
Angie Stallings - YES
Megan Litster (Notetaker) - NO
Nancy Nichols - YES
Morgan Taylor - NO
Brian Dorich - YES
Becky Dixon - YES
Alivia Fairchild - Absent

Meeting Dates:

2nd Monday of Every Month at 3:45 in Library
05/13

Minutes approved 5/13/2024

DE 2023-2024 TSSP and LAND Trust Plan Overarching Goals:

According to Acadience assessments for K-3, 80% of students are reaching benchmark in reading (literacy). According to Reading Inventory (RI) assessment for 4th and 5th grade, 71% of students are reaching benchmark. We believe this success is a result of concrete, explicit instruction, core instruction, small group instruction, supplemental/Tier II instruction, and resources. We will continue to implement best practices, such as structured classroom discussion, close reading, and provide professional development to maintain success and build teacher capacity. To further improve achievement, we will continue connecting the appropriate interventions, diagnosing student needs, and implementing appropriate tools.

According to Acadience assessments, 79% of students are reaching benchmark in math. We believe this success is a result of concrete, explicit instruction, core instruction, small group instruction, supplemental/Tier II instruction, and resources. We will continue implementing best practices and provide professional development to maintain success and build teacher capacity. We will continue to include structured classroom discussion in math lessons and move toward a close look at vertical alignment among grade levels. To further improve achievement, we will continue connecting the appropriate interventions, diagnosing student needs, and implementing appropriate tools.

Life Skills Goal: In order to increase preventative measures, teachers will continue with Morning Meetings, supporting the monthly theme presented at our monthly grade-level meetings, and streamline the PBIS measures with monthly life skills supports. We will use restorative practices for recess, BB, and lunch room conflict. We will continue to provide the community with knowledge of life skills information.

DE 2023-2024 TSSP and LAND Trust Plan Goals:

Math: 79% of students are reaching benchmark according to Acadience math assessment. Our goal is to increase by 2% proficiency.

Action Plan Summary

In order to meet our goal, we will focus on:

1. Teachers will meet as grade-level teams to plan and/or receive professional development 3-6 times a year.
2. Conduct weekly PLC meetings to discuss and plan curriculum, adjust instruction based on current data, and collaborate on professional practices.
3. Continued focus on Structured Classroom Discussion, supporting English Learners
4. Optimizing Tier 2 intervention strategies by; diagnosing student needs & connecting appropriate interventions, using data, connecting appropriate measures, using Pathways of Progress and how to apply to Student Intervention Plans (SIPs), and appropriate deliberate practice. This will be supported by our 6 Instructional Assistants. (\$20,000/TSSA math)
5. We will provide materials and supplies to implement these interventions. (\$1,000 TSSA)
6. Software to improve fluency, vocabulary, enrichment, and visual comprehension. (\$2000/TSSA) (\$3500/Landtrust)
7. Tutoring will be offered to select students before or after school. (\$6000/Landtrust)
8. Continued professional development and implementation of the Building Fact Fluency kit for number sense.

Language Arts: 85% of students in kindergarten-3rd grade will make at least typical progress according to Acadience Pathways to Progress with 82% at proficiency. 76% of students in 4th and 5th grade will be proficient or higher in Reading Inventory (RI) by the end of the year, with 85% showing typical progress.

Action Plan Summary

In order to meet our goal, we will focus on:

1. Learning how to successfully implement Wonders and 95 Phonics Core program in K-5. Teachers will meet as grade-level teams to plan and/or receive professional development 3-6 times a year. This will require the use of substitutes. (\$9,500/TSSA)
2. Optimizing Tier 2 by; diagnosing student needs & connecting appropriate interventions, using data, connecting appropriate measures, using Pathways of Progress, how to apply to Student Intervention Plans (SIPs), and appropriate deliberate practice. We will hire 5 MTSS instructional assistants to help us implement our Tier 2 instruction. (\$65,000/Landtrust)
3. We are given a .75 Beverly Taylor Sorenson (BTS) teacher but we will fund the additional .25 out of TSSA so that we can use her additional time to help with Tier 2 interventions in targeted classrooms. (\$20,000/Landtrust)
4. We will hire 6 classroom instructional assistants to help with progress monitoring and individual classroom interventions that will be determined by the instructional coach and through teacher collaboration. (\$40,000/TSSA reading)
5. Our Building Leadership Team will meet to develop the plan for the school year to help teachers successfully implement the new curriculum and develop the new master schedule
6. Teams will meet to focus on writing and language arts standards to vertically align curriculum and teaching practice for a fluid continuum of learning.
7. Conduct weekly PLC meetings to discuss and plan curriculum, adjust instruction based on current data, and collaborate on professional practices.
8. Continued focus on Structured Classroom Discussion (supporting English Learners)

School Climate Goal: Our Life Skills staff will conduct three random samples, throughout the year, of students to evaluate who can identify the qualities needed to have positive social interactions with peers and persevere through difficult tasks. Our goal is to have 80% of the students questioned identify at least 5 out of the 8 Mondays with Marissa character traits. Teachers will continue to have daily morning meetings and make meaningful connections with students.

Action Plan Summary

1. We will add additional hours to our MTSS behavior assistant to support Tier I and Tier II interventions. (\$2000/TSSA)
2. Conduct quarterly surveys for students to identify character traits learned from Mondays with Marissa.
3. Every month the SEL staff will read a story and have a discussion with each classroom to support the character theme of the month. Books and supplies. (\$500/TSSA)
4. We will fund a .5 FTE in order to have a full-time social worker at our school. (\$45,000/TSSA).
5. Staff will train and monitor Junior Coaches to support structured recess and enhance Playworks activities. (\$500/TSSA)
6. Staff will train and monitor Safety Patrol Students to ensure the safety of all students. (\$500/TSSA)