

Minutes Approved: 11/13/2023

**Draper Elementary School SCC Minutes
10/09/2023**

SCC Members

Parent Members

Janene Day (Chair)
Angie Stallings
Megan Litster (Notetaker)
Nancy Nichols
Morgan Taylor
Becky Dixon
Brian Dorich

Staff Members

Ronnie Mulqueen (Principal)
Tawna Glover (Teacher) (Vice Chair)
Raye Ann Blauer (Teacher)
Suzanne Mackey (Teacher)

Guests:

Connor Kuebler

Meeting Started: 3:45

Meeting Agenda:

1. Welcome Janene

2. Approve Previous Meeting Minutes Janene
 - a. https://docs.google.com/document/d/1Fsk8xF7WVB_7qonDe9l2_yQ55HWHymx-o4PDe-1QbVA/edit?usp=share_link
 - b. Janene motioned to approve the minutes. Megan seconded it. They were unanimously approved by those present (Angie was not present).

3. Bylaws - Vote Janene
 - a. 23-24 Proposed Bylaws:
https://drive.google.com/file/d/13A1wyRbgzBNHFgQ-wYJWeWmwNolw-8aP/view?usp=share_link
 - b. Janene motioned to approve the bylaws. Suzanne seconded it. They were unanimously approved by those present (Angie was not present).

4. Rules of Order and Procedure - Vote Janene
 - a. 23-24 Proposed Rules of Order and Procedures
https://drive.google.com/file/d/1g1KLDdZFy1m1XyZbMFvDAvJiunllu_rp/view?usp=share_link
 - b. Janene motioned to approve the bylaws. Tawna seconded it. They were unanimously approved by those present (Angie was not present).

5. Data Discussion Ronnie
 - a. Ronnie said the state adjusted how the Acaidence data is presented. They do not include the same graphs as before. Everyone (K-5) does Acaidence testing. RI = Reading Inventory

- b. Our beginning of year data for reading:
 - i. K - 74% proficient
 - ii. 1st - 73%
 - iii. 2nd - 79%
 - iv. 3rd - 83%
 - v. 4th - 69% (only the red and yellows of RI) - 52% passed the RI
 - vi. 5th - 44% (only the red and yellows of RI) - 59% passed the RI
- c. Our beginning of year data for math:
 - i. K - 67%
 - ii. 1st - 73%
 - iii. 2nd - 79%
 - iv. 3rd - 83%
 - v. 4th - 69%
 - vi. 5th - 44%
- d. Brian asked why there was a drop in the scores when we get to 4th and 5th grade. It was discussed that there is a curriculum jump between 3rd and 4th grade as well as the 4th and 5th grade students now are those that were hit hard during COVID (K and 1st grade instruction).
- e. Link to Acadience Data for 2021-2022 School Year:
https://drive.google.com/file/d/1YVqHnm0BTvET9nnE2vd0-tkd3K9Qbboj/view?usp=drive_link

6. TSSP & Land Trust

Ronnie

- a. Janene reviewed our goals - see below.
- b. The money we spend goes toward these goals. The vast majority of our funding goes towards personnel. We pay .25 of the Beverley Sorensen teacher, grade level assistants, .5 of the school counselor salary, planning days for teachers
- c. We are on target as far as our budget goes. We have to be within 10% of spending it. (Our budget numbers: \$136,000 TSSP; \$101,000 LAND Trust)
- d. The budget comes from enrollment numbers.
- e. Enrollment is going up and will continue to go up with the units that will be built in the school boundaries.
- f. Ronnie said she is having active conversations with the district about what they are going to do to help to continue to accommodate growth.
- g. Brian asked about possibilities of a new school. Ronnie said we are supposed to have another school in Draper but they currently have no remaining bond money.

7. Digital Citizenship

Connor Kuebler

- a. Connor shared a video from the Canyons District Website about Digital Citizenship and internet safety.
- b. <https://www.canyonsdistrict.org/scc/digital-citizenship/>

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- c. Their main digital citizenship instruction will come through Thrive Time.
<https://www.canyonsdistrict.org/thrivetime/> The last unit of each lesson is focused on digital citizenship.
- d. The teachers have a program on their computers so they can see individual student screens and block websites.
- e. Ronnie referred to the following internet safety flier that the district has sent to families:
 - i. Several members indicated they did not receive the flier through parent square. Ronnie will follow up with the district and make sure it is resent to parents.



INTERNET SAFETY

Canyons District's Guide to Online Safety Making Digital Well-Being a Priority

Schools are committed to teaching students the knowledge and habits needed to be good citizens. Today, that includes being good digital citizens. At Canyons District, we empower students to be smart, safe users of technology.

Safety Lessons

Good digital citizenship is promoted every day in our classrooms and reinforced during Digital Citizenship Week in October. Schools use Netsafe Utah and Commons Sense Education curricula, which have free resources for families to use at home. Access to school networks and digital resources is a privilege and students each year must sign an acceptable use agreement.



Filters

Canyons has web filters to safeguard students from accessing inappropriate material online while using the District's computing devices and network. The filter blocks inappropriate material based on a URL database of more than a billion entries under such categories as pornography, gambling, and weapons, etc. The restrictions work no matter where the computing devices are being used – at home, on campus, or elsewhere.

Settings

The filtering differs for elementary, middle and high schools and is based on the age-appropriateness of the content and educational needs of the grade levels.


Twitter (X) | Facebook | Instagram | YouTube/Vimeo | Tumblr | Music/Video Streaming | Online Shopping

Elementary	X	X	X	X*	X	X	X
Middle School	X	X	X	X*	X	X	X
High School	X	X	X	✓	X	✓	✓

*YouTube videos may only be watched if they are embedded as part of a lesson on a teacher's Canvas page.



CANYONSDISTRICT.ORG





Digital Checklist

Supporting Healthy Computer Use at Home

- Spend time discussing appropriate online behavior.
- Keep the computer in a common area where you can watch and monitor its use.
- Monitor time spent on smartphones or tablets, and set screentime limits.
- Check the browsing history on your student's computing device. Weeks of Internet browsing history are maintained on CSD Chromebooks for all users.
- Report websites you would like allowed or blocked on District or school filters.
- Arrange with your school's administrators to have your student check in their Chromebook at school in the afternoon each day.

More Digital Citizenship Tips



Frequently Asked Questions

Here's How to Request Extra Filtering

Parents can request that additional restrictions be placed on their student's Chromebook by scanning this QR code and completing a filtering request form. It's important to note this may prevent the student from accessing grade-level learning resources and in-classroom adjustments will need to be made. There are two choices for extra filtering:



SCAN HERE

Moderate: This filter setting matches the settings in place for elementary students, which grants less access to social media, music and video streaming, and shopping sites. Students at this level may not be able to access some of the learning apps used in middle and high schools. Teachers are prepared to make adjustments to support student learning such as, embedding instructional links in Canvas pages where they won't be blocked.

Restricted: This filter setting is very limited and only allows access to approved websites that Canyons uses for instruction such as, Google Drive, Google Docs, Google Meet, and Canvas. Students at this level will not be able to use Google search to, for example, perform research for an essay or find images for a slide presentation.

What supervision of computer use do teachers provide in the classroom?

From their own screens, teachers are able to visually monitor and pause student Chromebook use while students are in the classroom. Teachers will use this feature so that they can interject with coaching and ensure that students are on task.

What is CSD's protocol for when inappropriate content is accessed by students?

When alerted to the possibility of inappropriate use, IT reviews the Internet history in question and works with school officials, students and their parents to determine disciplinary measures.



- f. Ronnie asked "Does the SCC feel it has received enough information to determine if the filtering systems and supervision practices are appropriate?"
 - i. Brian asked what preventions are there for hacking? Ronnie said there are firewall scans that go intermittently throughout the district.
 - ii. The SCC responded yes to the above question.

- g. Visit this website for more information:
<https://www.canyonsdistrict.org/familyconnections/>
 - i. Janene shared a resource about screen time and other information about student digital citizenship.
 - ii. Brian asked if there were specific requirements for screen time per grade. Ronnie said there are recommendations for each grade level.
- h. Ronnie asked “Does the SCC feel it has received enough information about the school’s educational efforts to instill in students a desire to be good digital citizens?”
 - i. Brain suggested making the information readily available. Ronnie said they would send a parent square next week with the links.
 - ii. The SCC said yes to the above question.
- i. Ronnie asked “Does the SCC believe the school has a viable plan to present important Internet Safety and Digital Citizenship information to parents in the community?”
 - i. The SCC said yes to the above question.
- j. Ronnie said they kick off Digital Citizenship week on Monday. The STEM teacher presents monthly reminders for Digital Citizenship through Common Sense Media. There will be monthly tips provided in the Principal’s News and a tab of resources and links will be added to the website. Flyers and resource links will be distributed through Parent Square outlining CSD Guide to Internet Safety.
- k. Becky asked if students have personal emails. Connor said the accounts aren’t really active. They can not get outside emails through it. Ronnie said instruction would be reiterated to students that they are not to use their school email for non school purposes.

8. School Safety Plan

Ronnie

- a. Ronnie reviewed last year’s school safety plan. Last year, our #1 safety concern was transportation safety. This includes walking, riding bikes/scooters/etc, appropriate use of safety gear and bus safety.
- b. Every month the school does a different drill (fire, lockdown, etc).
- c. Megan asked about the safety of portables and how safe teachers felt in them. Ronnie indicated that they all lock and Suzanne commented that when she taught in the portable she felt very safe.
- d. Reunification plan and training communication to parents was determined as our number one issue.
- e. Signage on the playground for no entrance during school hours was determined as an alternate safety issue we would like to see addressed.
- f. Ronnie discussed the communication that will happen when there is a lock down. Becky asked if that was communicated in the plan.
- g. Nancy asked if students can bring coats when there is a drill or emergency. Ronnie said yes, as long as it is a quick grab not a delayed event.

- h. Becky asked about kids getting out of school early before the bell. Ronnie said they should not be released until the bell unless they are out with their teacher (adult supervision).
- i. Nancy asked what training substitutes get. Ronnie said it is typically in their sub plans.

9. Safe Walking Route

Ronnie

- a. Sidewalks are coming to Fort Street in future years. So nothing will change with current bus route.
- b. Reverse Parking Lot (East Side drop off area) - District reports they would need to completely repave the parking lot and then repaint. It's on the district's to-do list. We will not be able to reverse the parking lot until this is done.
 - i. Ronnie reports that drop off is going well since blocking off the west parking lot and with the safety patrol
- c. Ronnie will email all SCC members the Safety Walking Route plan.

10. Cell Tower Funds

Ronnie

- a. We get \$1200 funds from the district from Cell Tower Funds (cell towers are at other schools. Draper Elementary does not have cell towers)
- b. Ronnie is asking for up to \$2000 for food and gifts for teachers - celebration stuff. Jr. Coaches materials. Water Filtration System.
 - i. Ronnie will report where she will be spending the money.
 - ii. The school cannot buy things for teachers from tax dollars.
 - iii. Angie motioned to approve the budget request. Approved unanimously.

Meeting Ended: 05:13

Meeting Dates:

2nd Monday of Every Month at 3:45 in Library
11/13; 12/11; 01/08; 02/12; 03/11; 04/08; 05/13

2023-2024 TSSP and LAND Trust Plan Overarching Goals

According to Acadience assessments for K-3, 80% of students are reaching benchmark in reading (literacy). According to Reading Inventory (RI) assessment for 4th and 5th grade, 71% of students are reaching benchmark. We believe this success is a result of concrete, explicit instruction, core instruction, small group instruction, supplemental/Tier II instruction, and resources. We will continue to implement best practices, such as structured classroom discussion, close reading, and provide professional development to maintain success and build teacher capacity. To further improve achievement, we will continue connecting the appropriate interventions, diagnosing student needs, and implementing appropriate tools.

According to Acadience assessments, 79% of students are reaching benchmark in math. We believe this success is a result of concrete, explicit instruction, core instruction, small group instruction, supplemental/Tier II instruction, and resources. We will continue implementing best practices and provide professional development to maintain success and build teacher capacity. We will continue to

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include structured classroom discussion in math lessons and move toward a close look at vertical alignment among grade levels. To further improve achievement, we will continue connecting the appropriate interventions, diagnosing student needs, and implementing appropriate tools.

Life Skills Goal: In order to increase preventative measures, teachers will continue with Morning Meetings, supporting the monthly theme presented at our monthly grade-level meetings, and streamline the PBIS measures with monthly life skills supports. We will use restorative practices for recess, BB, and lunch room conflict. We will continue to provide the community with knowledge of life skills information.

2023-2024 TSSP and LAND Trust Plan Goals:

Math: 79% of students are reaching benchmark according to Acadience math assessment. Our goal is to increase by 2% proficiency.

Language Arts: 85% of students in kindergarten-3rd grade will make at least typical progress according to Acadience Pathways to Progress with 82% at proficiency. 76% of students in 4th and 5th grade will be proficient or higher in Reading Inventory (RI) by the end of the year, with 85% showing typical progress.

School Climate Goal: Our Life Skills staff will conduct three random samples, throughout the year, of students to evaluate who can identify the qualities needed to have positive social interactions with peers and persevere through difficult tasks. Our goal is to have 80% of the students questioned identify at least 5 out of the 8 Mondays with Marissa character traits. Teachers will continue to have daily morning meetings and make meaningful connections with students.