

# Draper Elementary School PTA Minutes

## PTA Meeting

Wednesday April 14<sup>th</sup>, 2021 at 9:30

Zoom: <https://us02web.zoom.us/j/89955200526?pwd=YkFXVHg0cFlveFJVSXA0Z0xReWJKdz09>

Meeting ID: 899 5520 0526 Passcode: 8hd53i

**Attendance:** Janene, Crystal, Cara, Shalane, Melarie, Christy, Heather, Tamara, Stacie, Susie, Timette, Morgan, Sarah

**Quorum Present (12): Yes**

**Executive Board:** President: Cathy Smith; Vice President: Shalane Brower; President Elect: Morgan Taylor and Crystal Tatton; Secretary: Janene Day; Treasurer: Tamara Hinckley; Legislative VP: Melarie Wheat; Memberships: Susy Cotterell

**Meeting Started: 9:30am**

### Agenda:

1. Call to Order/Welcome Shalane
2. Approve previous meeting minutes Janene
  - a. Minutes Approved
3. Collect Volunteer Hours Janene
  - a. We Submitted 100 Volunteer Hours
4. COVID and School Update Christy
  - a. 2 employees with COVID (not vaccinated). 1 student with COVID
  - b. Christy wants to thank all parents sending their children with masks to school. Christy doesn't get to decide the mask mandate at the school. If a child doesn't wear a mask, parents are called and if they don't come to get their child (or child doesn't put on a mask), the school will need to call the police.
  - c. Masks will be required until the end of the school year.
5. Budget Report/Amendment Update Tamara
  - a. Budget Amendment was voted on via email survey. We had a total of 40 votes
    - i. Proposed Change #1: Change Teacher Appreciation budget from \$1,700 to \$3,500 using the Spirit Night proceeds. **Passed** (38 yea; 2 no)
    - ii. Proposed Change #2: Add \$2,700 to the budget for Meet the Masters. **Passed** (37 yea; 3 no)
  - b. Amazon Smiles gave us \$130 recently; Zupas \$447.15;
  - c. Literacy Week – Tamara needs receipts. We spent \$200 of our \$800 budget.
  - d. Sales Tax Refunds was submitted for the last 3 years. Haven't heard back. That should get us ~\$400 back

\*\*Update from Tamara: Update on sales tax, I was originally told that we hadn't received sales tax reimbursement for the last 3 years, turns out that we did get one 3 years ago but not the last 2 years. These are now submitted and assuming all goes well we should get \$305.13 back for those.

  - e. Tamara needs a signing party for all her forms!
6. Membership Update Susy
  - a. 148 members

7. Legislative VP Update Melarie
- a. No new update at this time.
8. Box Tops Update Heather
- a. A few more people are scanning. We've earned \$300.80 so far
  - b. Heather will send in the box tops that were found in the school
9. Spirit Nights Timette
- a. Spitz 3/16 Update. Spitz gave us a \$500 last Spirit Night
  - b. DelTaco 4/20 – cancelled because they don't get the business.
  - c. Costa Vida 4/21 5:00-9:00pm – take out and dine-in
10. Meet the Masters Cathy
- a. 7 artists' curriculum; \$700 supplies
  - b. Cathy applied for Utah PTA Art Education Grant and Supplies Grant
11. Literacy Week Update Janene
- a. We had a total of **140,423** read by the whole school!
  - b. A total of **424 students** submitted minutes with over **1,800 entries**. With a **high of 1,935 minutes** per week, a **median of 165 minutes** per week and a low of **5 minutes per week**
  - c. We had **9 PTA volunteers** and over **1,800 minutes of volunteer time** (900+ minutes spent calculating everyone's minutes).
  - d. Still waiting for all the scholastic books to be delivered to teachers. Marissa says they should be here by the end of the week.
12. Book Fair 4/21-4/22 Jaime
- a. Banner for Book Fair – Cathy is making this
  - b. Janene will advertise to all PTA members/Dragon Delivery
  - c. Marissa made SignupGenius sent to parents
  - d. Masks required!
  - e. Will need to count money with 3 board members.
13. Teacher/Staff Appreciation 05/03-05/06 Stacie
- a. \$1700 able to spend for this week
  - b. We have spent additional teacher/staff appreciation monies
  - c. Plans for the week:
    - i. Monday: Breakfast from Chickfila – teachers and staff
    - ii. Tuesday: School supply cart filled with things from the teachers' favorite's list
      1. Suggestion – SignupGenius for parents with Amazon Wish List
    - iii. Wednesday: Cinco De Mayo – churro truck will provide churros for teachers to bake at home. Donated!
    - iv. Wednesday: Students will write a note on a Post-it-Note and it will be put on a bigger paper to be given to the teacher
    - v. Thursday: Gift Cards will be passed out to teachers \$15-\$20. Teachers will need to sign that they received their gift card.
    - vi. Friday: Lunch for teachers/staff delivered – Café Rio Salads – pork salad for everybody
    - vii. All teachers/staff will get a box of Girl Scout Cookies (40 boxes) – variety of cookies

- viii. Books for teachers? Stacie will need to talk to Marissa about what we may already have. Timette suggested that Stacie contact Barnes and Noble for books that could be donated.
- ix. We will announce Teacher/Staff Appreciation using Dragon Delivery and social media
- x. Janene will create Teacher/Staff Favorites pages to share with parents and have posted on our website. It was suggested we have this on our website and shared with parents early on in the year.

14. Field Day 5/25

Shalane

- a. Cathy, Shalane and Marissa will start the planning an awesome Field Day 😊
- b. Each grade level will be at a separate time on 5/25
- c. If you are interested in helping, let Shalane know.
- d. Kindergarten's Last Day is 5/20. What can the PTA do for a field day for them?? Good days for their field day (according to Julie McFarland) is May 18, 19 or 20. Shalane will coordinate with Mrs. McFarland to schedule Kindergarten's own Field Day

15. Volunteer Information

- a. Volunteers **must be approved through the Canyon's System** (like every year)
  - i. Application here:  
<https://volunteer.canyonsdistrict.org/volunteersystem/#!/application/volunteer//>
- b. Volunteers **must wear mask**
- c. **Volunteers must provide proof of vaccination OR provide negative rapid test results.**
- d. Christy has vouchers that parents can use to get their rapid test. They are at the front office.
- e. Rapid test results are good for 10 days.
- f. Rapid Test can be done at Canyons District Office (9261 S. 300 East in Sandy)  
 Simply register at this link (<https://c19.health.utah.gov/surveys/?s=4HLT8YNY8R&dagid=PTI-CanyonsSchoolDistrictOffice>) and line up inside your vehicle outside the north entrance of the District Office parking garage at any of the following times and days: **Monday: 6:30 – 8:30 a.m.;**  
**Wednesday: 3 – 5 p.m.; Friday: 8 – 10 a.m.**

16. 5<sup>th</sup> Graders

Janene

- a. BizTown may be a virtual option. 5th grade teachers will be attending a virtual meeting to learn about the virtual option available for BizTown on 4/13. There will be no cost.
- b. Provide Yearbooks. Cathy ordered them \$5/each. They will be ready to be passed out on May 21<sup>st</sup>
- c. Mrs. Asay asked if we are doing certificates like last year. Susy has agreed to make the certificates (she did them last year)
- d. 5<sup>th</sup> Grade teachers have decided to do a Drive-Thru graduation for the 5<sup>th</sup> graders on Friday, May 21<sup>st</sup> from 10:00-12:00
- e. Kristen will do balloons for the Drive-Thru
- f. Need a banner – Timette will make the banner
- g. Have Dewey there – Cathy can be Dewey
- h. Fano – will do music and bring the party! Podium with pictures with the teachers. Cara can provide box jumps for a podium.
- i. Timette can create slideshow for 5<sup>th</sup> graders.

17. Classic Skate Nights 2021-2022 Janene
- a. 10/21/2021 and 03/23/2022 from 5:00 to 8:30pm
  - b. Buy One Get One Free - \$200 for admission for skating only. Add to next year's budget.
  - c. Students can upgrade for an unlimited wristband to do all activities for \$7.50.

18. Executive Board Voting Janene

New executive board **members approved**

President: Crystal Tatton

Vice President: Morgan Taylor

President Elect: Stephanie Winder

Secretary: Janene Day

Treasurer: Tamara Hinckley

VP Membership: Melanie Phillips

VP Legislative: Melarie Wheat

VP Public Relations: Timette Wankier

**Next Meeting:** Wednesday, May 12<sup>th</sup>, 2021 at 9:30

**Meeting Adjourned: 10:41**

**Minutes Accepted:**

**President:**

**Date:**

**Secretary:**

**Date:**