

Draper Elementary School PTA Minutes

PTA Meeting

Wednesday November 11th, 2020 at 9:30

12455 Relation Street, Draper 84020

or Zoom: <https://us02web.zoom.us/j/89955200526?pwd=YkFXVHg0cFlveFJVSXA0Z0xReWJKdz09>

Meeting ID: 899 5520 0526 Passcode: 8hd53i

Attendance: Janene, Tamara, Cara, Shalane, Timette, Morgan, Heather, Crystal, Melarie, Cathy, Sarah, Christine, Kaitlin

Quorum Present (12):

Executive Board: President: Cathy Smith; Vice President: Shalane Brower; President Elect: Morgan Taylor and Crystal Tatton; Secretary: Janene Day; Treasurer: Tamara Hinckley; Legislative VP: Melarie Wheat; Memberships: Susy Cotterell

Meeting Started: 9:35

From Melarie Wheat to Everyone: (9:35 AM)

Agenda:

1. Call to Order/Welcome Cathy/Shalane
2. Approve previous meeting minutes Janene
 - a. Minutes Approved
3. Collect Volunteer Hours Janene
 - a. **Submitted a total of 161 combined hours on website.**
4. COVID and School Update Christy
 - a. Two 5th graders positive. Quarantined 30 kids this week.
 - b. We have 2 teachers being tested. They are out sick.
 - c. Another teacher on quarantine – Yao – will teach remotely. Substitute in classroom. He plans to be back in-person on 11/23.
 - d. We have 20 kids coming back to in-person from online. We have 5 students moving from in-person to online.
 - i. PTA will make sure the new 20 students will get a School Mask
 - e. We now have a total of 722 students – online and in-person combined. Largest number we've had. We are the biggest elementary school in the district.
 - f. Christy will be out Friday afternoon and Monday – having a procedure.
5. Budget Report Tamara
 - a. We went over budget for Red Ribbon week - \$190/\$150
 - b. Halloween budget was under. We only spent \$253/\$500
 - c. Café Zupas check in the PTA Box. \$402.40. Last year we made \$600.00. Maybe didn't count the gift cards?
6. Membership Update Susy
 - a. Susy put mints and notes in teacher's boxes to get them to join PTA.
 - b. Janene will email teachers that are members so they know we have them counted.
 - c. **We have 137 members and 7 of those are teachers.**
7. Legislative VP Update Melarie
 - a. Amendment G passed – at 53%. It's the beginning of advocating for school funding.

8. Box Tops Update Heather
- a. Heather collected clipped Box Tops – we got \$51.00.
 - b. \$236.00 total for the school.
 - c. Need to keep encouraging people to scan their receipts.
 - d. We now have a PTA Instagram to encourage Box Tops
 - e. Timette talked to Smith’s about collecting receipts. Smith’s reported that we can’t collect receipts because of the personal information.
 - f. <https://www.boxtops4education.com/>
 - g. Instagram story, posters at the stores?
 - i. Heather will make posters. Janene will email Heather a QR code, Dewey, school logo
9. Spirit Night Updates Timette
- a. Café Zupas 10/13 Update – made \$402.40
 - b. Arctic Circle 11/17 – Drive Thru only. 4:00-9:00. **Timette got them to change it to 2:00-9:00**
 - i. Due to Governor’s recommendations about not gathering we feel Drive Thru is the best and we should still do this Spirit Night.
 - ii. Will advertise on Social Media, Banner, Dewey
 - iii. Make sure to make sure Draper Elementary
 - c. Spitz – 12/08. We can sell Gift Cards for future use. Can’t use them that night.
 - i. Timette will check if it can be To-go
10. Reflections Update Melarie
- a. We had 77 entries from 50-something students. 3 students online participated.
 - b. We have judged them. Trophies have been ordered. Prizes can be given out next week.
 - c. Announce winners over the intercom? Have winners come to office? Teachers deliver prizes/trophies.
 - d. Christy is okay if Melarie/PTA deliver to teachers/students and we can take their picture with winners.
 - e. Melarie will put together a slide-show.
11. Book Fair (November) Jamie
- a. November 16th to 29th - Online only. We will get 25% of sales.
 - b. Books will be sent to homes. Shipping covered for orders over \$25 – books only.
 - c. Christy can advertise via Dragon Delivery – flyer with QR code. Advertise on Social Media.
 - d. Spring – Book Fair with Truck. Like a drive-thru. Clifford the Dog will come. Checking to see if we are in a zone that it is allowed. Might be fun to do this connected to Literacy Week.
12. Red Ribbon Week Update Morgan/Crystal
- a. Cups on the fence went well. Crystal was able to save most of them. She will put them in the PTA closet.
 - b. We have pictures from the Chalk Walk we can share with teachers.
 - c. Chalk Walk – suckers and bookmarks were handed out at lunch recess.
 - d. Kids had fun that week.
13. Halloween Update
- a. Crystal handout crafts to online students. She had about 20-25 students.
 - b. We left additional crafts in the office for other families.

c. Kids loved the doughnuts ☺ and the normalcy.

14. Service Project idea

Melarie

- a. Melarie would like to do a PTA service project. **November 16th-24th**.
- b. The Road Home does a Christmas thing – want Hats and Gloves. Shelters need socks and underwear.
- c. “Warm Hearts and Hands”
- d. Bins for drop off. Use SBO’s to help collect donations?
- e. Dress up day – Tuesday 11/24 PJ Day

15. Nominating Committee

Cathy/Shalane

- a. We need a nominating committee. Cathy is having a meeting tonight about this.
- b. Next Year’s Board:
 - i. Presidents – Morgan and Crystal
 - ii. President Elect – Timette
 - iii. Treasurer – Tamara
 - iv. Secretary – Janene
 - v. VP – Melarie
- c. Need: Membership – Dave?
- d. Instagram/Social Media person?
- e. Advertise in Newsletter. Define positions helped.

Next Meeting: December 9th, 2020 at 9:30

Meeting Adjourned: 10:45

Minutes Accepted:

President:

Date:

Secretary:

Date: