Draper Elementary School PTA Minutes

PTA Meeting
Wednesday November 11th, 2020 at 9:30
12455 Relation Street, Draper 84020
or Zoom: https://us02web.zoom.us/j/89955200526?pwd=YkFXVHg0cFlveFJVXAnOZ0xReWJKkz09
Meeting ID: 899 5520 0526 Passcode: 8hd53i

Attendance: Janene, Tamara, Cara, Shalane, Timette, Morgan, Heather, Crystal, Melarie, Cathy, Sarah, Christine, Kaitlin

Quorum Present (12):

Executive Board: President: Cathy Smith; Vice President: Shalane Brower; President Elect: Morgan Taylor and Crystal Tatton; Secretary: Janene Day; Treasurer: Tamara Hinckley; Legislative VP: Melarie Wheat;
Memberships: Susy Cotterell

Meeting Started: 9:35
From Melarie Wheat to Everyone: (9:35 AM)

Agenda:

1. Call to Order/Welcome Cathy/Shalane
2. Approve previous meeting minutes Janene
   a. Minutes Approved
3. Collect Volunteer Hours Janene
   a. Submitted a total of 161 combined hours on website.
4. COVID and School Update Christy
   a. Two 5th graders positive. Quarantined 30 kids this week.
   b. We have 2 teachers being tested. They are out sick.
   c. Another teacher on quarantine – Yao – will teach remotely. Substitute in classroom. He plans to be back in-person on 11/23.
   d. We have 20 kids coming back to in-person from online. We have 5 students moving from in-person to online.
      i. PTA will make sure the new 20 students will get a School Mask
   e. We now have a total of 722 students – online and in-person combined. Largest number we’ve had. We are the biggest elementary school in the district.
   f. Christy will be out Friday afternoon and Monday – having a procedure.
5. Budget Report Tamara
   a. We went over budget for Red Ribbon week - $190/$150
   b. Halloween budget was under. We only spent $253/$500
   c. Café Zupas check in the PTA Box. $402.40. Last year we made $600.00. Maybe didn’t count the gift cards?
6. Membership Update Susy
   a. Susy put mints and notes in teacher’s boxes to get them to join PTA.
   b. Janene will email teachers that are members so they know we have them counted.
   c. We have 137 members and 7 of those are teachers.
7. Legislative VP Update Melarie
   a. Amendment G passed – at 53%. It’s the beginning of advocating for school funding.
8. Box Tops Update
   a. Heather collected clipped Box Tops – we got $51.00.
   b. $236.00 total for the school.
   c. Need to keep encouraging people to scan their receipts.
   d. We now have a PTA Instagram to encourage Box Tops
   e. Timette talked to Smith’s about collecting receipts. Smith’s reported that we can’t collect receipts because of the personal information.
   f. https://www.boxtops4education.com/
   g. Instagram story, posters at the stores?
      i. Heather will make posters. Janene will email Heather a QR code, Dewey, school logo

9. Spirit Night Updates
   a. Café Zupas 10/13 Update – made $402.40
   b. Arctic Circle 11/17 – Drive Thru only. 4:00-9:00. Timette got them to change it to 2:00-9:00
      i. Due to Governor’s recommendations about not gathering we feel Drive Thru is the best and we should still do this Spirit Night.
      ii. Will advertise on Social Media, Banner, Dewey
      iii. Make sure to make sure Draper Elementary
   c. Spitz – 12/08. We can sell Gift Cards for future use. Can’t use them that night.
      i. Timette will check if it can be To-go

10. Reflections Update
    a. We had 77 entries from 50-something students. 3 students online participated.
    b. We have judged them. Trophies have been ordered. Prizes can be given out next week.
    c. Announce winners over the intercom? Have winners come to office? Teachers deliver prizes/trophies.
    d. Christy is okay if Melarie/PTA deliver to teachers/students and we can take their picture with winners.
    e. Melarie will put together a slide-show.

11. Book Fair (November)
    a. November 16th to 29th - Online only. We will get 25% of sales.
    b. Books will be sent to homes. Shipping covered for orders over $25 – books only.
    c. Christy can advertise via Dragon Delivery – flyer with QR code. Advertise on Social Media.
    d. Spring – Book Fair with Truck. Like a drive-thru. Clifford the Dog will come. Checking to see if we are in a zone that it is allowed. Might be fun to do this connected to Literacy Week.

12. Red Ribbon Week Update
    a. Cups on the fence went well. Crystal was able to save most of them. She will put them in the PTA closet.
    b. We have pictures from the Chalk Walk we can share with teachers.
    c. Chalk Walk – suckers and bookmarks were handed out at lunch recess.
    d. Kids had fun that week.

13. Halloween Update
    a. Crystal handout crafts to online students. She had about 20-25 students.
    b. We left additional crafts in the office for other families.
c. Kids loved the doughnuts ☺️ and the normalcy.

14. Service Project idea
   Melarie
   a. Melarie would like to do a PTA service project. **November 16th-24th.**
   b. The Road Home does a Christmas thing – want Hats and Gloves. Shelters need socks and underwear.
   c. “Warm Hearts and Hands”
   d. Bins for drop off. Use SBO’s to help collect donations?
   e. Dress up day – Tuesday 11/24 PJ Day

15. Nominating Committee
    Cathy/Shalane
    a. We need a nominating committee. Cathy is having a meeting tonight about this.
    b. Next Year’s Board:
       i. Presidents – Morgan and Crystal
       ii. President Elect – Timette
       iii. Treasurer – Tamara
       iv. Secretary – Janene
       v. VP – Melarie
    c. Need: Membership – Dave?
    d. Instagram/Social Media person?
    e. Advertise in Newsletter. Define positions helped.

**Next Meeting:** December 9th, 2020 at 9:30

**Meeting Adjourned:** 10:45

**Minutes Accepted:**

**President:** Date:

**Secretary:** Date: