Draper Elementary School PTA Agenda
Community Meeting
Tuesday, February 11th, 2020
Teachers’ Lounge
9:00am

Attendance: Janene, Cathy, Sarah, Cara, Morgan, Crystal, Melanie, Tamara, Kristin, Timette, Shalane, Emily, Christy

Quorum Present: yes/no
Executive Board: President: Marissa Geertsen; President Elect: Cathy Smith and Shalane Brower; Secretary: Janene Day; Treasurer: Kristin Kristensen; Legislative VP: Melarie Wheat; Memberships: Susy Cotterell

Meeting Started: 9:05

Agenda:
1. Call to Order/Welcome Marissa
   a. Marissa apologized for not being able to attend the meeting
   b. We need parking lot duty help this Thursday and Friday morning – Cathy will do Thursday and Kristin will do Friday
   c. Parent Teacher Conference Week – Marissa would like to cover parking lot duty – will send out a SignUpGenius
2. Collect Volunteer Hours/Approve Minutes Janene
   a. Sarah moved to approve. Minutes were seconded and approved.
3. Budget Report Kristin
   a. Budget is good.
   b. Paid our school grant – $11,000
   c. Our current balance $8,000 left
4. Membership Update Susy
   a. No new membership update at this time
5. Legislative VP Update Melarie
   a. No VP update
   b. Melarie will send out an email with the bills that the PTA is supporting, neutral or against
6. Nominating Committee Marissa
   a. Kristin, Marissa and Brittney
   b. Committee will meet and contact. We had 2 people nominated for president elect and 4 for membership chair
   c. Christy will send the form one more time.
7. Box Tops Update Tamara
   a. The next collection date will be 2/24. The grade with the most collected will get an extra 10 minutes of recess. Remember we are trying to meet our $1000 goal, we will have one last collection on 5/20 and if we meet our $1000 goal for the year everyone gets 5 extra minutes of recess.
   b. We will need someone to be over the box tops for next year
   c. Timette has someone she thinks might be interested
d. We have met $760 or our $1000 goal

e. Back to school night idea – tutorial for box top education app

8. February In-N-Out Night Update Marissa
   a. Was Tuesday 2/4. No update yet on how much we made.

9. Valentine’s Day Parties (Friday 2/14) Cara/Marissa
   a. Cookies are taken care of. We need 714 cookies.
   b. DLI Parties
      • 1st grade- 10:00-11:00 a.m. GYM
      • 2nd grade- 12:20-1:20 LIBRARY
      • 3rd grade- 12:35-1:35 p.m. GYM
      • 4th grade- 11:00 a.m.-12:00 p.m. LIBRARY
      • 5th grade- 11:20 a.m.-12:15 p.m. GYM
      • Kindergarten: 9:30 to 10:30 and 12:25-1:25

10. Snow Day Make Up – Monday 2/17
   a. Christy wants everyone to let their teachers know if they are going to be in class on Monday for planning reasons

11. Parent Teacher Conferences/Book Fair/Dinners Marissa
    a. February 26th to 27th
    b. Budget for Teacher Dinners: $175 left
    c. Teacher Dinners – need to order Chickfila 2 weeks in advance – if we want to use them. We have $1200 (in food) from Chickfila
    d. Cathy will send out a SignUpGenius for the dinners
       i. PTA will do Chicken & Broccoli Dinner with Rolls one night and lasagna one night
    e. Cathy would like Crystal to decorate the room for the dinners
    f. Setup for Book Fair will be Friday 2/21. Watch for SignUpGenius

12. Literacy Week: March 16th to 20th Marissa
    a. Shalane is happy to run the committee.
       i. Committee planning meeting will be Tuesday 2/25 at 9:00
    b. Literacy Week Budget: $800
    c. Assembly 3/20?
       i. Christy has an idea instead of an assembly – Vocabulary Parade. Students pick a word and dress like and then parade around the school. Christy will talk to BLT about this. Students would only wear costume for parade. Teachers would pick 2-3 winners from their class and the winners would go on the stage
    d. Ideas: Book Swap?

13. ChickfilA Birthday Breakfast Timette
    a. Will be Wednesday 3/11
    b. We will make sure all the kids are there and make extra announcements.
    c. Invitations handed out the week before

    a. Hours 5:30 to 8:30, discounted meals
    b. Connected to Literacy Week

15. Grandparents Day Committee Marissa
a. Grandparents Day Budget: Didn’t have a budget last year
b. Will need a committee to help plan Grandparents Day (April 30th and May 1st)

16. Teacher Appreciation Week: 5/4-5/8
   a. Committee is taken care of
   b. Budget is $1700
   c. Already spent $188

17. School Testing Days to be aware of
   a. May 4th 3-5
   b. May 7th K-2

18. Field Day 5/27
   a. Need a committee and start planning
   b. Budget: $2750

19. PTA Awards
   a. Sarah will provide list of names of winners.
   b. PTA delivered awards to teachers and surprised them in their classes.

**Next Meeting:** Tuesday, March 10th at 9:00 in the Teachers’ Lounge

**Meeting Adjourned:**

**Minutes Accepted:**

President: 

Date: 

Secretary: 

Date: