

Draper Elementary School PTA Agenda

Community Meeting

Tuesday, February 11th, 2020

Teachers' Lounge

9:00am

Attendance: Janene, Cathy, Sarah, Cara, Morgan, Crystal, Melanie, Tamara, Kristin, Timette, Shalane, Emily, Christy

Quorum Present: yes/no

Executive Board: President: Marissa Geertsen; President Elect: Cathy Smith and Shalane Brower; Secretary: Janene Day; Treasurer: Kristin Kristensen; Legislative VP: Melarie Wheat; Memberships: Susy Cotterell

Meeting Started: 9:05

Agenda:

1. Call to Order/Welcome Marissa
 - a. Marissa apologized for not being able to attend the meeting
 - b. We need parking lot duty help this Thursday and Friday morning – Cathy will do Thursday and Kristin will do Friday
 - c. Parent Teacher Conference Week – Marissa would like to cover parking lot duty – will send out a SignUpGenius
2. Collect Volunteer Hours/Approve Minutes Janene
 - a. Sarah moved to approve. Minutes were seconded and approved.
3. Budget Report Kristin
 - a. Budget is good.
 - b. Paid our school grant – \$11,000
 - c. Our current balance \$8,000 left
4. Membership Update Susy
 - a. No new membership update at this time
5. Legislative VP Update Melarie
 - a. No VP update
 - b. Melarie will send out an email with the bills that the PTA is supporting, neutral or against
6. Nominating Committee Marissa
 - a. Kristin, Marissa and Brittney
 - b. Committee will meet and contact. We had 2 people nominated for president elect and 4 for membership chair
 - c. Christy will send the form one more time.
7. Box Tops Update Tamara
 - a. **The next collection date will be 2/24.** The grade with the most collected will get an extra 10 minutes of recess. Remember we are trying to meet our \$1000 goal, we will have one last collection on 5/20 and if we meet our \$1000 goal for the year everyone gets 5 extra minutes of recess.
 - b. **We will need someone to be over the box tops for next year**
 - c. Timette has someone she thinks might be interested

- d. We have met \$760 of our \$1000 goal
 - e. Back to school night idea – tutorial for box top education app
8. February In-N-Out Night Update Marissa
- a. Was Tuesday 2/4. No update yet on how much we made.
9. Valentine's Day Parties (Friday 2/14) Cara/Marissa
- a. Cookies are taken care of. We need 714 cookies.
 - b. DLI Parties
 - 1st grade- 10:00-11:00 a.m. GYM
 - 2nd grade- 12:20-1:20 LIBRARY
 - 3rd grade- 12:35-1:35 p.m. GYM
 - 4th grade- 11:00 a.m.-12:00 p.m. LIBRARY
 - 5th grade- 11:20 a.m.-12:15 p.m. GYM
 - Kindergarten: 9:30 to 10:30 and 12:25-1:25
10. Snow Day Make Up – Monday 2/17
- a. Christy wants everyone to let their teachers know if they are going to be in class on Monday for planning reasons
11. Parent Teacher Conferences/Book Fair/Dinners Marissa
- a. February 26th to 27th
 - b. Budget for Teacher Dinners: \$175 left
 - c. Teacher Dinners – need to order Chickfila 2 weeks in advance – if we want to use them. We have \$1200 (in food) from Chickfila
 - d. Cathy will send out a SignUpGenius for the dinners
 - i. PTA will do Chicken & Broccoli Dinner with Rolls one night and lasagna one night
 - e. Cathy would like Crystal to decorate the room for the dinners
 - f. Setup for Book Fair will be Friday 2/21. Watch for SignUpGenius
12. Literacy Week: March 16th to 20th Marissa
- a. Shalane is happy to run the committee.
 - i. Committee planning meeting will be **Tuesday 2/25 at 9:00**
 - b. Literacy Week Budget: \$800
 - c. Assembly 3/20?
 - i. Christy has an idea instead of an assembly – Vocabulary Parade. Students pick a word and dress like and then parade around the school. Christy will talk to BLT about this. Students would only wear costume for parade. Teachers would pick 2-3 winners from their class and the winners would go on the stage
 - d. Ideas: Book Swap?
13. ChickfilA Birthday Breakfast Timette
- a. Will be Wednesday 3/11
 - b. We will make sure all the kids are there and make extra announcements.
 - c. Invitations handed out the week before
14. Classic Skate Night: Wednesday 3/25 Marissa
- a. Hours 5:30 to 8:30, discounted meals
 - b. Connected to Literacy Week
15. Grandparents Day Committee Marissa

- a. Grandparents Day Budget: Didn't have a budget last year
- b. Will need a committee to help plan Grandparents Day (April 30th and May 1st)

16. Teacher Appreciation Week: 5/4-5/8

- a. Committee is taken care of
- b. Budget is \$1700
- c. Already spent \$188

17. School Testing Days to be aware of Emily

- a. May 4th 3-5
- b. May 7th K-2

18. Field Day 5/27

- a. Need a committee and start planning
- b. Budget: \$2750

19. PTA Awards Sarah

- a. Sarah will provide list of names of winners.
- b. PTA delivered awards to teachers and surprised them in their classes.

Next Meeting: Tuesday, March 10th at 9:00 in the Teachers' Lounge

Meeting Adjourned:

Minutes Accepted:

President:

Date:

Secretary:

Date: