

Draper Elementary SCC Meeting

Tuesday 10/29/19

In Attendance:

Janene Day (chair, parent)
Jen Morris (secretary, parent)
Angie Stallings (parent)
Katie Sells (parent)
Mike Weaver (parent)
Stacey Shaw (parent)
Sarah Cole (parent)
Lisa Wright (parent)
Marianne Barrowes (parent)
Christy Waddell (principal)
Madison Ellingson (co-chair, employee)
Katie Tinoco (employee)

Excused:

Meeting Agenda:

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| 1. Prior meeting minutes' approval | Janene Day |
| 2. Bylaws | Janene Day |
| 3. Safety Drills | Christy Waddell |
| 4. Living Leader | Christy Waddell |
| 5. Cell Phone Policy | Christy Waddell |
| 6. Digital Citizenship and School Safety | Christy Waddell |
| 7. 2018-2019 Final Report | Christy Waddell |
| 8. Review Budget for 2019-2020 School Year | Christy Waddell |

Future Meeting Dates 2018-2019

- Tuesday 10/22 at 3:00
- Tuesday 11/19 at 3:00
- Tuesday 12/17 at 3:00
- Tuesday 1/21 at 3:00
- Tuesday 2/18 at 3:00
- Tuesday 3/17 at 3:00
- Tuesday 4/21 at 3:00
- Tuesday 5/19 at 3:00 (optional)

****All meetings held in the library****

2019-2020 SCC Timeline

<https://www.canyonsdistrict.org/scc-manual/1155-scc-community-council-timelines>

September to October

- Membership rosters due to District office as soon as established
- Attend SCC Training provided by District
- At first meeting, review school data
- By **Oct. 20th** (or before): principal posts on website: proposed meeting schedule for year, names of council members and contact info, final report from 2018-19, how goals were met and how money was spent; how dollars were budgeted and actual expenditures and what \$ amount distribution your school is expected to receive in this school year.
- Council receives summary of Final Report
- Principal enter final reports on state website & adds to school website
- Councils review current TSSP & LAND Trust plan for implementation & preparation to work towards current year plans
- Final Report sent home to each family via email or other source for those without email about LAND Trust Plan
- SCC initiates Digital Citizenship and School Safety discussion.
- October will be Student Safety Month in Canyons – align Dig Citizenship training and discussion accordingly
- Receive school report of safety drills & budget for current year plan
- Principal explain to SCC who the school's Living Leader is and what they do.

November

- Continue to review school data
- Finalize Digital Citizenship Plan
- Receive school report of Safety Drills
- Discuss budget for current school year

January to February

- Begin writing CSIP and LAND Trust Plan for 2019-2020 School Year
- Discuss professional development expenditures needed to support goals
- Discuss Child Access Routing Plan (SNAP) if applicable
- Receive school report of Safety Drills
- Discuss budget for current school year

March to April

- Finalize development of CSIP and LAND Trust Plan for 2019-2020 School year
- CSIP and LAND Trust Plan and signature page due to district **April 13th**
- Discuss elections, ballots and open seats
- Receive school report of Safety Drills
- Discuss budget for current school year

May

- Receive school report of Safety Drills
- Discuss budget for current school year
- Assure LAND Trust budget was spent the way SCC planned
- LAND Trust Plan uploaded to state by **May 19th**

July to August

- Distribution of School LAND Trust funds and TSSA funds to districts for all schools with approved plans
- Begin fall election communication and prepare for elections by start of school